

0Meeting Minutes December 13th, 2023

At a regular scheduled meeting of the Planning Board of the Town of Mentz held in the municipal building, located at 14 Sponable Drive, Mentz, NY 13140 at 7:00PM, following were present:

Chairman: Fred Whiting

Member: Doug Wilson

Member: Richard Burke

Member: Laura Torres

Member: George Ackley

Clerk: Caitlin Bacon

Code Enforcement Officer (CEO): Jay Moose

Public Present: Michelle Lees, Jack Lees, Harold Dymock, Tom Green, Mark Kenward, Will Nieves

Chairman Whiting called the meeting to order at 7:01PM, the Pledge of Allegiance was said by all present.

Chairman Whiting proposed a motion to accept the meeting minutes from prior Planning Board meeting, November 8th, 2023, to be approved.

After reviewing the minutes, a motion to approve meeting minutes dated November 8th, 2023, was made by Member Wilson.

Motion was seconded by Member Burke.

All in favor 5-0.

Chairman Whiting communicated a letter sent by the county requesting a Planning Board member to represent the Town of Mentz at the county level Planning Board. Chairman Whiting read the letter aloud and Member Wilson voiced interest and expressed if no one else was willing, he would.

Motion to nominate and allow Member Wilson for the Town of Mentz representative for the Cayuga County Planning Board made by Chairman Whiting.

Motion was seconded by Member Burke.

All in favor 5-0.

As Chairman Whiting absence the last couple meetings was unexpected, the need to designate a Deputy Chairman arose.

Chairman Whiting nominates Member Wilson as Deputy chairman to the Planning Board and makes motion.

Motion was seconded by Member Burke.

All in favor 5-0.

Next order of business is the subdivisions presented.

Michele Lees presented updated documents required. The Planning Board reviewed submitted documents.

Motion to allow the subdivision, stamp and sign all paperwork, and to move forward made by Member Wilson.

Motion was seconded by Member Burke.

All in favor 5-0.

Harold Dymock entered the Planning Board meeting at 7:12PM.

Michele and Jack Lees exited the Planning Board meeting at 7:16PM.

Harold Dymock presented documents required. The Planning Board reviewed submitted documents. CEO Moose explained buildings on property lines and their setbacks. Motion to allow the subdivision at 8089 Barnes Road, stamp and sign all paperwork, and to move forward made by Member Wilson. Motion was seconded by Member Burke. All in favor 5-0.

Harold Dymock exited the Planning Board Meeting at 7:33PM.

The subdivision request for 8293 State Street by Mr. Dennis was presented. CEO Moose explained lines because the surveyor that submitted the documents was backward of typical land surveys. Fire Separation was discussed. Motion to allow the subdivision at 8293 State Street, stamp and sign all paperwork, and to move forward made by Member Whiting. Motion was seconded by Member Wilson. All in favor 5-0.

Next order of business was the Solar Farm project on North Main. The Planning Board explained that after discussing the details with the Town Attorney, it was decided not to have the Public Hearing regarding the project because lead agency and letters to affected residents were not mailed. Public present Mark Kenward and Will Nieve were present to discuss the project and any new questions. Mark Kenward explained that he has forwarded all documents to the County Planner. Chairman Whiting expressed that the project is moving forward, even though it was vocalized by Mark Kenward that is it not at a pace that he is used to. Member Wilson questioned the completeness of the documents as it did not appear they have received all documents that they are saying are now complete. Mark Kenward explained that documents were sent to CEO Moose and therefore, were not sent to the Planning Board and they did not receive them. The Planning Board questioned the construction timeline and completion date. The Fire department also was questioned as last knew; they were waiting to hear from the Fire Chief. Mark Kenward updated the Planning Board that the Fire Chief requested a specific padlock. Mark Kenward stated that New Leaf would be providing training to the firefighters. Further discussion of array disconnects were discussed, however, Mark Kenward stated that a representative from the company would come and disconnect before anyone entered the array, yet does not see fires very often and "should be no catastrophic events in the array". Timeline of Planning Board requirements and New Leaf documents were discussed. The Planning Board will review with the Town Attorney. Due to the holidays and the amount of work still required to do, a motion to have everything completed and publicize and hold a public hearing on February 14th, 2024 was made by Member Whiting. Motion was seconded by member Burke. All in favor 5-0.

Chairman Whiting questioned the Planning Board if there was anything else to discuss. Nothing else to discuss.

Next scheduled Planning Board meeting is January 10th, 2024.

Motion to adjourn the regularly scheduled Planning Board Meeting on December 13th, 2023, made by Member Wilson.

Motion was seconded by Chairman Whiting.
All in favor 5-0.
Meeting Adjourned: 8:46PM

Caitlin Bacon

Planning Board Clerk Bacon