

# TOWN OF MENTZ

## RE-ORGANIZATION MEETING

### JANUARY 7, 2025

The meeting was called to order at 7:00 PM by supervisor Mark Emerson who let the Pledge of Allegiance to the Flag and requested a moment of silence.

**Members Present:** Supervisor Emerson, Councilman Chris Hutchings, Councilwoman Barbara Clancy, Councilman Matt Poyneer and Councilman Matt Poyneer.

**Others Present:** Town Clerk Charleen Wood, Deputy Town Clerk/Cemetery Superintendent Lucy Ware, Code Enforcement Officer Jay Moose, Deputy Code Enforcement Officer Joe Donofrio, Planning Board Chair Fred Whiting, Planning Board Member Michael Gray, Martha Robinson, Bill Applebee, Heather Mahunik, Sandra Loveless, and Damon Ritter.

The Board approved the following appointments and oaths of office will be given by January 30, 2025.

Lucy Ware – Deputy Town Clerk, Cemetery Superintendent, Deputy Tax Collector, and Deputy Registrar  
David Nielens – Cemetery Maintenance  
Scott Stoneburg – Deputy Highway Superintendent  
Patricia Craine – Bookkeeper  
Fred Whiting – Constable (Peace Officer)  
William Mammoliti - Deputy Constable (Peace Officer)  
Barbara Clancy Deputy Supervisor  
Jay Moose – Code Enforcement Officer  
Joe Donofrio – Deputy Code Enforcement Officer  
Michael Riley – Historian  
Thomas Green – Planning Board -1/1/25 – 12/31/29  
Michael Gray - Planning Board -1/1/25 – 12/31/29  
Catlin Bacon – Planning Board Clerk – 1/1/25 – 12/31/25

#### **Supervisor Appointments:**

**Motion** made by Mark Emerson and seconded by Chris Hutchings to approve the following appointments. Motion carried 5-0.

Deputy Supervisor – annual salary \$750

Bookkeeper – annual salary \$8500

**Depositories:**

**Motion** made by Jesse Lamouroux and seconded by Barbara Clancy to approve the following depositories. Motion carried 5-0.  
Key Bank, Savannah Bank, Tompkins Trust, M&T Bank and NYCLASS

**Reimbursement:**

**Motion** made by Barbara Clancy and seconded by Mark Emerson that all elected/appointed officials of the Town of Mentz be reimbursed for personal funds spent on Town business per approval of the 2025 Town of Mentz Budget. Motion carried 5-0.

**Additional Approvals:**

Official Newspaper – The Citizen  
Meetings-Third Tuesday of each month at 7:00 PM  
Mileage reimbursed at the IRS publish rate

The Board approved the following annual appointments:

Historian	Mike Riley	-0-
Cemetery Superintendent	Lucy Ware	\$2400 per yr.
Budget Officer	Mark Emerson	-0-
Code Enforcement Officer	Jay Moose	\$9500 per yr.
Deputy Highway Superintendent	Scott Stoneburg	\$300 per yr.
Registrar of Vital Statistics	Charleen Wood	\$200 per yr.
Deputy Registrar of Vital Statistics	Lucy Ware	\$50 per yr.
Deputy Town Clerk	Lucy Ware	\$16.00 per hr.
Chief Court Clerk	Jennifer Rice	\$7000 per yr.
Town Constable	Fred Whiting	\$1200 per yr.
Deputy Town Constable	Bill Mammoliti	\$20.00 per hr.
Appointed Assessor	Don Weber	\$14,500 per yr.
ZBA Chairman	Lucy Ware	\$500 per yr.

**Planning Board Members:**

Fred Whiting	\$500 per yr	12/31/25
Douglas Wilson	\$400 per yr	12/31/28
Michael Gray	\$400 per yr	12/31/29
Laura Torres	\$400 per yr.	12/31/27
Thomas Green	\$400 per yr	12/31/29

**ZBA Board Members:**

Lucy Ware	\$500 per yr	12/31/29
Joseph Felice	\$ Salary Waived	
Robert Warrick	\$400 per yr	12/31/27
Charleen Wood	\$400 per yr	12/31/27
William Mammoliti	\$400 per yr	12/31/29

**Board of Assessment Review:**

Robert Warrick	\$100 per yr	9/30/29
Sandra Guidone	\$100 per yr	9/30/27
John Schreiner	\$100 per yr	9/30/26

**Supervisor’s Appointments as Chairpersons:**

Highway & Bridges	Barbara Clancy
Code Enforcement	Jay Moose
Buildings & Grounds	Chris Hutchings
Dog Control	Lucy Ware
Youth, Parks & Rec.	Matt Poyneer
Landfill & Recycling	Jesse Lamouroux
Cemetery	Lucy Ware
Village Liaison	Mark Emerson
ZBA & Planning Liaison	Matt Poyneer
Veteran’s Memorial	Lucy Ware

**Minutes:**

**Minutes of the December 17, 2024 Meeting:**

**Motion** made by Mark Emerson and seconded by Barbara Clancy to approve/accept the minutes as presented. Motion carried 3-0 with Matt Poyneer and Jesse Lamouroux abstaining.

**New Business:**

**Motion** made by Matt Poyneer and seconded by Barbara Clancy to allow the bookkeeper to make the necessary transfers when processing the December 2024 Supervisor’s Report. Motion Carried 5-0.

**Motion** made by Matt Poyneer and seconded by Barbara Clancy to adjourn at 7:15 PM. Motion carried 5-0.

Charleen Wood  
Town Clerk

